

Visitor Arrival and Check In

Remember: Each visitor is responsible for securing his/her own housing and bringing his/her own laptop.

1. Travel

Once a visitor receives his/her J-1 Visa from the U.S. State Department, he/she may purchase his/her tickets to travel. Please bear in mind that arrival at UCSB must be within 30 days of the date specified on the DS-2019.

If a delay in arrival beyond the 30-day window is anticipated, a request for amendment must be made at least 14 days prior to the expiration date of the DS-2019. The updated amended DS2019 is necessary for travel.

2. Arrival and Check In

- Upon arrival, the visitor must first check in with OISS (Student Services Building, UCSB). (Currently check in is being done remotely.)
- Following this, the visitor must check in with Karen Doehner
- (3512 Phelps), where he/she will receive assistance in establishing a UCSB NetID, which is necessary to gain access to campus Wi-Fi and library services. Administrative staff will assign office space, and a key to the office can be checked out. Check in office hours at the department will be determined once campus reopens September 2021.

3. Departure

Once the visit is concluded (on the end date of the DS-2019), the visitor must return his/her keys and he/she may no longer continue to work on campus. However, if the visitor anticipates the need to extend his/her visit, he/she must request an extension within 4 weeks prior to the expiration date specified on the DS-2019. OISS will need to see documents justifying the need to extend the stay and demonstrating the means with which to stay. This will be done via the UCSBGlobal system, with Karen Doehner's assistance.

Please note: J-1 program participants are allowed to stay 30 days beyond the program end date on their DS-2019. This 30-day grace period allows the visitor to prepare to return home, travel, sightsee, etc. within the U.S. Travel beyond the borders of the U.S. is not recommended since the DS-2019 is no longer valid and he/she may not be permitted re-entry. However, during the grace period UC policy specifies that the visitor may not work or continue and/or complete his/her research activities on campus. This qualifies as an "unlawful presence on campus" and is considered a violation of the terms of the J-1 visa.

A visitor cannot transfer or extend his J-1 status during the 30-day grace period.